

## **BETH ISRAEL RELIGIOUS SCHOOL K-5<sup>th</sup> GRADE TEACHER JOB DESCRIPTION**

### **General Summary**

Beth Israel Religious School (BIRS) is the only synagogue in Washtenaw County affiliated with the Conservative Movement of Judaism. BIRS teachers will work closely with the Education Director and Director of Special Events to provide a fun and meaningful educational environment.

Teachers are responsible for:

- Creating lesson plans that follow the grade-level curriculum
- Ensuring that lessons are engaging, creative, fun, and meaningful
- Mindfully utilizing resources and making sure that each child is engaged on their own level
- Conveying class supply needs with at least one week's notice to Office Assistant
- Establishing and maintaining healthy relationships with students
- Ensuring health, safety, and emotional well-being of students at all times, including breaks
- Turning in lesson plans for review to BIRS Director at least three work days prior to instruction
- Acting as first responder to student problems and concerns, and conveying these issues to Director
- Maintaining open lines of communication with parents and School Director
- Participating in Teacher Orientation at the beginning of the year, as well as monthly staff meetings (Sundays after school) and other teacher training opportunities throughout the year
- Participating in, and supporting students during, school-wide special events
- Collaborating with and supporting fellow teachers, volunteers, and other school personnel
- Continuing to explore your own Jewish identity and learning
- Working with Religious School Director to establish and pursue your teacher development goals